

GEMA GROUP



SCHOOL FORMALS

MCDONALD JONES STADIUM



MCDONALD JONES STADIUM

UNIQUE IN THE NEWCASTLE AREA.

Combining spacious, modern facilities with engaging first class service and of course, an amazing view, our venue is the perfect location for all types of events and functions. The spaces are flexible, accommodating both social and business events from small gatherings to large groups for up to 300 people in cocktail style. With the field of play as an historic backdrop, the perfect scene is set for any scale event.

Our experienced and dedicated events team is available to suggest innovative catering ideas and to organise your every detail. Whether it is a small function or a big awards night this stylish, modern function space is a great spot for your next event.

Gema Group, Caterers

The Gema Group has experience in almost every aspect of food service imaginable. With a portfolio of events and venues developed over 30 years, the Gema Group understands the importance of providing quality at an affordable price – time and time again

We are dedicated to providing our clients and guests with the very best service and experience available. All of our menus are flexible and can be tailored to suit any need or budget. Consultation is the key to ensuring our clients expectations are exceeded every time.

Please contact us to discuss menus, pricing and all aspects of your event.

BROADMEADOW ROOM

The Broadmeadow Room is our premier and most sort after function space. Located on the half way line, is a large open plan room, with separate foyer, lift access and a fully served central bar. The space is perfect for business luncheons, dinner and as a main plenary room for large conferences.

Featuring 3 operable walls, the room can be configured into several different sized areas, each with ample natural light, easy access and modern styling. The space can be divided into 4 separate smaller rooms, each capable of accommodating up to 100 guests in various configurations. The operable walls make the room flexible and versatile for almost any event.

JESMOND & LAMBTON ROOMS

Located further down the hallways past our private corporate suits, Jesmond and Lambton are two rooms' ideal for small meetings and boardroom style events. The self-contained rooms feature ample natural light, a small kitchenette area for tea & coffee making and just the right amount of room for a speaker and projector.

WARATAH & KOTARA ROOMS

At the far ends of our hallway you will find the Waratah and Kotara Rooms. These two rooms are excellent for mixed use style functions, where you may need space for a small seminar session, as well as enough room to stretch your legs and relax at lunch time. Featuring ample natural light, a built in kitchenette and service area as well as a large open section at the far ends of the room, they are ideal for larger groups of up to 50 guests.

MEREWETHER ROOM

Merewether Room is our largest function space. Located at the southern end of the Andrew Johns Grandstand, this open banquet hall style room is capable of seating up to 300 guests in a banquet style setting. This room is also an outstanding space for large formal presentation and awards ceremonies.

The large adjoining deck is perfect for pre dinner drinks and canapes – and features a spectacular view of Newcastle. Undercover drop off is also available on the concourse level.

GEMA GROUP

SCHOOL FORMAL PACKAGE

EXCITING MILESTONE, HAVE THE TIME OF YOUR LIFE!
MINIMUM 80 GUESTS. \$99.0 PER PERSON



PACKAGE INCLUSIONS

- 5 Hour Function Package
- Function Coordinator
to oversee and manage your event
- 5 Hour DJ Package
- Field access for Photos
(subject to weather)
- Room Hire & AV including PA
with microphones, data projector and screen,
lectern stage and parquet dance floor
- Security for Duration of Event
- Balloon Centrepieces
per each table, in your school colours
- Professional Wait Staff
- All Linen, Crockery, Glassware And
Furniture including Round Tables
10 guests per table
- Table Linen & Chair Covers
in choice of black or white

CANAPES SERVED ON ARRIVAL

- Vegetarian Samosa
with sweet chilli and soy dipping sauce
- Vegetable Spring Rolls
with sweet chilli dipping sauce

MAINS

CHOICE OF 2 DISHES ALTERNATIVE SERVE

- Roast Corn Fed Chicken Supreme
with sweet potato mash, green beans and
mushroom cream sauce
- Grilled Cutlet of Veal
with compote of roast potato, tomato, onion,
garlic and rosemary, buttered snow peas and red
wine jus
- Thyme & Garlic Marinated Roast Lamb Rump
with mash potato with chives, roast wild
mushrooms and jus
- Tenderloin of Beef
with potato mash, buttered broccolini and jus
- Vegetable Lasagne
with side salad (Vegetarian available on request)

DESSERTS

- Chef's Selection Of Mini Cakes,
Petit Fours & Slices
available as platters per table or on a buffet

BEVERAGES

- Soft Drink, Juice & Water Selection
served to tables for the duration of the function
- Toasting Beverage
Non alcoholic, served on arrival and to tables
- Herbal & Flavoured Teas &
Nespresso Coffee Selection
available chocolates offered to teachers



TERMS & CONDITIONS

MCDONALD JONES STADIUM

PRICES & GST

The catering prices will be based on the above prices in the Event Menus. Prices are subject to change at the discretion of GEMA Group. Clients will be informed of price changes prior to the event date.

Prices in the Event Menu are given in Australian Dollars and are inclusive of Goods and Services Tax as defined in A New Tax System (Goods and Services) Tax Act 1999. If any additional or increased taxes or levies are introduced, GEMA Group reserves the right to require payment of the relevant additional amount.

GEMA Group reserves the right to charge for additional extras ordered by the facilitator (whom has been advised by the organiser) on the day of the event.

MINIMUM NUMBERS

All conference packages have a minimum number of 10 people. All other menus have a minimum number of 20 people.

If minimum numbers are not reached an additional staffing charges will apply for the duration on the event. \$37 per hour for a week day, \$41 per hour for a Saturday, \$48 per hour for a Sunday and \$65 for a public holiday. Staff charges need to be a minimum of two hours.

STAFF CHARGES

All prices include standard staffing levels to deliver your event. If additional staff are requested a charge of \$37 per hour for a week day, \$41 per hour for a Saturday, \$48 per hour for a Sunday and \$65 for a public holiday. Staff charges need to be a minimum of two hours.

All bookings on Public Holidays or Sundays will attract a \$5.00 per person surcharge on the total amount.

If your event runs over the allocated time, additional staff charges will apply of \$70 per hour or part thereof.

FUNCTION CANCELLATION AND CHANGE OF DATE

We would be disappointed if something cancelled. However, we realise that circumstances occasionally make it necessary. If anything is cancelled or change of date less than 7 days before your event day you must pay the total full balance of the estimated catering charge.

FINAL DETAILS

Confirmation of Final Numbers must be provided no later than 7 days prior to your event day. If Final Numbers are not received 7 days prior no catering can be guaranteed for your event. In the event of minimal orders (One or two orders) being received within the 7 days leading into your event day GEMA Group will do its best to provide food, beverage and service to the set agreement but cannot guarantee the exact items or choice if it had being ordered the 7 days prior to your event day.

If the number decrease after the Final Numbers are provided this will be treated as a cancellation.

Charges will be based on the final head count or guaranteed numbers whichever is greater

All final details, menus, beverages, room set ups, dietary requirements and starting and finishing times must be confirmed in writing at least 7 days prior to the function.

FOOD & BEVERAGE

No food or beverage may be brought on to the premises for consumption before during or after the event without prior approval. Speciality cakes may be exempt (i.e. wedding cake). A wavier must be supplied with item delivery.

GEMA Group practices principles of responsible service of alcohol. Intoxicated persons will not be served alcohol and may be removed from the premises. Persons under the age of 18 years will not be supplied alcohol.

DIETARY REQUIREMENTS & SPECIAL MEALS

Please ensure that all dietary needs and requests for specific meals (gluten free, vegetarian, vegan, dairy free, allergies, no red meat, Halal etc) are advised when you make your menu selections. All dietary requests will be honoured and prepared to the best of our ability by our Chefs. In the event that dietary requests cannot be accommodated within our advertised menu (ie selecting a gluten free option as part of morning tea), our Chefs will provide a suitable alternative. Please note that surcharges may be incurred at Gema Group's discretion in the event that a separate meal or dish must be prepared in order to accommodate a specific request.