

GEMA GROUP



CONFERENCE PACKAGE

MCDONALD JONES STADIUM



MCDONALD JONES STADIUM

UNIQUE IN THE NEWCASTLE AREA.

Combining spacious, modern facilities with engaging first class service and of course, an amazing view, our venue is the perfect location for all types of events and functions. The spaces are flexible, accommodating both social and business events from small gatherings to large groups for up to 300 people in cocktail style. With the field of play as an historic backdrop, the perfect scene is set for any scale event.

Our experienced and dedicated events team is available to suggest innovative catering ideas and to organise your every detail. Whether it is a small function or a big awards night this stylish, modern function space is a great spot for your next event.

Gema Group, Caterers

The Gema Group has experience in almost every aspect of food service imaginable. With a portfolio of events and venues developed over 30 years, the Gema Group understands the importance of providing quality at an affordable price – time and time again

We are dedicated to providing our clients and guests with the very best service and experience available. All of our menus are flexible and can be tailored to suit any need or budget. Consultation is the key to ensuring our clients expectations are exceeded every time.

Please contact us to discuss menus, pricing and all aspects of your event.

BROADMEADOW ROOM

The Broadmeadow Room is our premier and most sort after function space. Located on the half way line, is a large open plan room, with separate foyer, lift access and a fully served central bar. The space is perfect for business luncheons, dinner and as a main plenary room for large conferences.

Featuring 3 operable walls, the room can be configured into several different sized areas, each with ample natural light, easy access and modern styling. The space can be divided into 4 separate smaller rooms, each capable of accommodating up to 100 guests in various configurations. The operable walls make the room flexible and versatile for almost any event.

JESMOND & LAMBTON ROOMS

Located further down the hallways past our private corporate suits, Jesmond and Lambton are to rooms' ideal for small meetings and boardroom style events. The self-contained rooms feature ample natural light, a small kitchenette area for tea & coffee making and just the right amount of room for a speaker and projector.

WARATAH & KOTARA ROOMS

At the far ends of our hallway you will find the Waratah and Kotara Rooms. These two rooms are excellent for mixed use style functions, were you may need space for a small seminar session, as well as enough room to stretch your legs and relax at lunch time. Featuring ample natural light, a built in kitchenette and service area as well as a large open section at the far ends of the room, they are ideal for larger groups of up to 50 guests.

MEREWETHER ROOM

Merewether Room is our largest function space. Located at the southern end of the Andrew Johns Grandstand, this open banquet hall style room is capable of seating up to 300 guests in a banquet style setting. This room is also an outstanding space for large formal presentation and awards ceremonies.

The large adjoining deck is perfect for pre dinner drinks and canapes – and features a spectacular view of Newcastle. Undercover drop off is also available on the concourse level.

GEMA GROUP



ROOM CAPACITIES

MCDONALD JONES STADIUM



	Theatre	U Shape	Board Room	Banquet	Cocktail	Cabaret	Expo	Ceiling Height	Dimensions L x W
WESTERN GRANDSTAND									
Waratah Room	50	15	24	-	100	-	-	2.7m	16.5 x 3.8
Jesmond Room	30	-	16	-	50	-	-	2.7m	8.9 x 3.8
Broadmeadow Room 1 (N)	120	26	24	100	150	56	14 trestles	2.7m	14.9 x 9.0
Broadmeadow Room 2 (S)	120	26	24	100	150	56	14 trestles	2.7m	14.9 x 9.0
Broadmeadow Room 1 +2	250	-	-	200	250	120	27 trestles	2.7m	29.9 x 9.0
Broadmeadow Room 3 (N)	80	26	-	-	100	48	14 trestles	3.5m	12.0 x 11.6
Broadmeadow Room 4 (S)	80	26	-	-	100	48	14 trestles	3.5m	12.0 x 11.6
Broadmeadow Room All	-	-	-	280	300	-	54 trestles 4 foyer	2.7m	8.9 x 3.8
Lambton Room	30	-	16	-	50	-	-	2.7m	8.9 x 3.8
Kotara Room	50	15	24	-	100	-	-	2.7m	16.5 x 3.8
Suites	10	-	4	-	20	-	-	2.7m	2.9 x 3.8
Multi Purpose Room	50	26	24	-	-	48	-	-	-
EASTERN GRANDSTAND									
Hamilton Room	50	21	20	-	-	-	-	-	11.9 x 5.9
Merewether Room	350	-	-	300	350	160	-	-	35.6 x 8.5

BREAKFAST

QUICK BITE BREAKIE

\$14.0 PER PERSON



- Bacon & Egg
served on fresh baked rolls
- Premium Nespresso* Coffee Selection
capsule coffees including Ristretto, Espresso
Lungo and Decaffinato
- Herbal & Flavoured Teas Selection
- Iced water

FINGER FOOD BREAKFAST

\$39.9 PER PERSON



- Danish Pastries
- Mini Assorted Muffins
- Fresh Fruit Skewers
Served With Vanilla Yoghurt
- Chipolata Sausages
- Assorted Quiches
- Mini Egg And Bacon Tartlets
- Premium Nespresso* Coffee Selection
capsule coffees including Ristretto, Espresso
Lungo and Decaffinato
- Herbal & Flavoured Teas Selection
- Orange Juice
- Apple Juice
- Iced water

BREAKFAST

FULL BUFFET BREAKFAST
\$47.5 PER PERSON

PLATED BREAKFAST
\$57.5 PER PERSON



- Bacon
- Sausages
- Scrambled Eggs
- Grilled Tomato
- Hash Browns
- White & Wholemeal Toast
- Assortment of condiments
jam, vegemite, honey, butter and margarine
- Premium Nespresso* Coffee Selection
capsule coffees including Ristretto, Espresso Lungo and Decaffinato
- Herbal & Flavoured Teas Selection
- Orange Juice
- Apple Juice
- Iced water

- Fresh Fruit Platter
served per table
- Danish Pastries Platter
served per table

Your choice of one of the following which will be served to your guests:

- Honey Baked Ham on Ciabatta
with baby spinach poached egg and hollandaise
- Roasted Tomato on Field Mushroom
with baby spinach and bacon
- Breakfast Sausages
with roasted tomato fried eggs and sautéed mushrooms
- Sweet Corn Cakes
topped with rocket, smoked salmon and hollandaise
- Bacon & Scrambled Eggs
on English muffins with roasted tomato and baby spinach
- Premium Nespresso* Coffee Selection
capsule coffees including Ristretto, Espresso Lungo and Decaffinato
- Herbal & Flavoured Teas Selection
- Orange Juice
- Apple Juice
- Iced water

*NESPRESSO BOOKINGS ARE SUBJECT TO AVAILABILITY AND WILL BE CONFIRMED PRIOR TO YOUR ARRIVAL. IN THE INSTANCE NESPRESSO IS NOT AVAILABLE FOR YOUR EVENT, OUR STANDARD FRESHLY BREWED FILTERED COFFEE WILL BE SERVED AND CHARGED AT A REDUCED PRICE

SHORT BREAKS

NESPRESSO COFFEE SELECTION

\$ 6.5 PER PERSON



- Premium Nespresso* Coffee Selection capsule coffees including Ristretto, Espresso Lungo and Decaffinato
- Herbal & Flavoured Teas Selection
- Iced water

ADD-ON OPTIONS

- Arnott's Single Package Biscuits
\$2.50 PER PERSON
- Assorted Fresh Baked Cookies
\$4.50 PER PERSON

MORNING TEA OR AFTERNOON TEA

\$18.5 PER PERSON



Choose 2 of the following

- Ham & Cheese Croissants
- Fresh Baked Scones with jam and cream
- Assorted Danish Pastries
- Assorted Muffins
- Assorted Fresh Baked Cookies
- Banana Bread
- Carrot Cake Slices
- Assorted Friands gf
- Chocolate Brownies gf
- Seasonal Whole Fruit Bowl
maximum 10 guests
- Seasonal Sliced Fresh Fruit Platter
minimum 10 guests

- Premium Nespresso* Coffee Selection capsule coffees including Ristretto, Espresso Lungo and Decaffinato
- Herbal & Flavoured Teas Selection
- Iced water

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HALF DAY PACKAGES

SANDWICH BREAK

\$15.0 PER PERSON



- Fresh Assorted Gourmet Sandwiches
- Premium Nespresso* Coffee Selection capsule coffees including Ristretto, Espresso Lungo and Decaffinato
- Herbal & Flavoured Teas Selection
- Iced water

LIGHT LUNCH BREAK

\$22.0 PER PERSON



- Fresh Assorted Gourmet Sandwiches
- Seasonal Whole Fruit Bowl ^
^ Bookings of 10 guests or more may upgrade the whole fruit selection to seasonal sliced fresh fruit platter
- Premium Nespresso* Coffee Selection capsule coffees including Ristretto, Espresso Lungo and Decaffinato
- Herbal & Flavoured Teas Selection
- Orange Juice
- Iced water

SNACKS & SANDWICHES

\$25.5 PER PERSON

- CHOICE OF 2 ITEMS FROM MORNING OR AFTERNOON SELECTION
- Fresh Assorted Gourmet Sandwiches
- Premium Nespresso* Coffee Selection capsule coffees including Ristretto, Espresso Lungo and Decaffinato
- Herbal & Flavoured Teas Selection
- Orange Juice served at lunch break
- Iced water

SNACKS & WRAPS

\$28.5 PER PERSON

- CHOICE OF 2 ITEMS FROM MORNING OR AFTERNOON SELECTION
- Fresh Assorted Gourmet Filled Wraps
- Premium Nespresso* Coffee Selection capsule coffees including Ristretto, Espresso Lungo and Decaffinato
- Herbal & Flavoured Teas Selection
- Orange Juice served at lunch break
- Iced water

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FULL DAY PACKAGES

SANDWICH BUFFET
\$45.0 PER PERSON



MORNING TEA

- CHOICE OF 2 ITEMS FROM MORNING OR AFTERNOON SELECTION

LUNCH

- Fresh Assorted Gourmet Sandwiches
- Fresh Assorted Gourmet Filled Wraps
- Seasonal Sliced Fresh Fruit

AFTERNOON TEA

- CHOICE OF 2 ITEMS FROM MORNING OR AFTERNOON SELECTION

- Premium Nespresso* Coffee Selection capsule coffees including Ristretto, Espresso Lungo and Decaffinato
- Herbal & Flavoured Teas Selection
- Orange Juice served at lunch break
- Iced water

PLOUGHMAN'S BUFFET
\$52.5 PER PERSON



MORNING TEA

- Assorted Danish Pastries
- Fresh Scones with jam and cream

LUNCH

- Pumpkin Soup
- Sliced Deli Meats Selection
- Local & Australian Cheese Selection with dried fruits and nuts
- Garden Salad
- Seasonal Fresh Fruit Selection
- Assorted Breads & Rolls With Butter
- Assorted Chutney & Relishes

AFTERNOON TEA

- Assorted Fresh Baked Cookies
- Premium Nespresso* Coffee Selection capsule coffees including Ristretto, Espresso Lungo and Decaffinato
- Herbal & Flavoured Teas Selection
- Orange Juice served at lunch break
- Iced water

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FULL DAY PACKAGES

HOT BUFFET
MINIMUM 20 GUESTS. \$58.0 PER PERSON



MORNING TEA

· CHOICE OF 2 ITEMS FROM MORNING OR AFTERNOON SELECTION

- Fresh Baked Scones with jam and cream
- Assorted Danish Pastries
- Assorted Muffins
- Assorted Fresh Baked Cookies
- Banana Bread
- Carrot Cake Slices
- Assorted Friands gf
- Chocolate Brownies gf
- Seasonal Sliced Fresh Fruit Platter
minimum 10 guests
- Premium Nespresso* Coffee Selection
capsule coffees including Ristretto, Espresso Lungo and Decaffinato
- Herbal & Flavoured Teas Selection
- Orange Juice
served at lunch break
- Iced water

CHOICE OF 2 FROM THE FOLLOWING
accompanied by green salad and coleslaw

- Slow Cooked Pulled Pork gf
with a smoked bbq sauce, roasted cocktail potatoes and stir-fried vegetables
- Pork & Veal Meat Balls gf
with fennel, onions and garlic served with a roast vegetable rice pilaff and a rich Italian tomato sauce
- Roast Leg of Lamb gf
with baked potatoes, honey carrots, peas and a mint and rosemary gravy
- Sicilian Chicken gf
layers of grilled chicken pieces with fennel, olives, onions and garlic and chili topped with tomato sugo, scalloped potato, sea salt and rosemary
- Asian Chicken Stir Fry gf
with fresh vegetables and oyster sauce
- Pan Fried Pork Medallions gf
in masala sauce with creamy mash potato and seasonal vegetables
- Roasted Tarragon & Lemon Chicken gf
with served with mixed vegetables
- Roast Beef gf
with baked potatoes seasonal vegetables rich brown gravy and Yorkshire puddings
- Moroccan Chickpea Tagine v
with roast chats, sweet potato and zucchini served with mint yoghurt (V)
- Orecchiette Pasta v
with roasted pumpkin, tomato, zucchini and feta
- Vegetarian Nachos v
served on steamed rice with guacamole, sour cream and salsa

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TERMS & CONDITIONS

MCDONALD JONES STADIUM

PRICES & GST

The catering prices will be based on the above prices in the Event Menus. Prices are subject to change at the discretion of GEMA Group. Clients will be informed of price changes prior to the event date.

Prices in the Event Menu are given in Australian Dollars and are inclusive of Goods and Services Tax as defined in A New Tax System (Goods and Services) Tax Act 1999. If any additional or increased taxes or levies are introduced, GEMA Group reserves the right to require payment of the relevant additional amount.

GEMA Group reserves the right to charge for additional extras ordered by the facilitator (whom has been advised by the organiser) on the day of the event.

MINIMUM NUMBERS

All conference packages have a minimum number of 10 people. All other menus have a minimum number of 20 people.

If minimum numbers are not reached an additional staffing charges will apply for the duration on the event. \$37 per hour for a week day, \$41 per hour for a Saturday, \$48 per hour for a Sunday and \$65 for a public holiday. Staff charges need to be a minimum of two hours.

STAFF CHARGES

All prices include standard staffing levels to deliver your event. If additional staff are requested a charge of \$37 per hour for a week day, \$41 per hour for a Saturday, \$48 per hour for a Sunday and \$65 for a public holiday. Staff charges need to be a minimum of two hours.

All bookings on Public Holidays or Sundays will attract a \$5.00 per person surcharge on the total amount.

If your event runs over the allocated time, additional staff charges will apply of \$70 per hour or part thereof.

FUNCTION CANCELLATION AND CHANGE OF DATE

We would be disappointed if something cancelled. However, we realise that circumstances occasionally make it necessary. If anything is cancelled or change of date less than 7 days before your event day you must pay the total full balance of the estimated catering charge.

FINAL DETAILS

Confirmation of Final Numbers must be provided no later than 7 days prior to your event day. If Final Numbers are not received 7 days prior no catering can be guaranteed for your event. In the event of minimal orders (One or two orders) being received within the 7 days leading into your event day GEMA Group will do its best to provide food, beverage and service to the set agreement but cannot guarantee the exact items or choice if it had being ordered the 7 days prior to your event day.

If the number decrease after the Final Numbers are provided this will be treated as a cancellation.

Charges will be based on the final head count or guaranteed numbers whichever is greater

All final details, menus, beverages, room set ups, dietary requirements and starting and finishing times must be confirmed in writing at least 7 days prior to the function.

FOOD & BEVERAGE

No food or beverage may be brought on to the premises for consumption before during or after the event without prior approval. Speciality cakes may be exempt (i.e. wedding cake). A wavier must be supplied with item delivery.

GEMA Group practices principles of responsible service of alcohol. Intoxicated persons will not be served alcohol and may be removed from the premises. Persons under the age of 18 years will not be supplied alcohol.

DIETARY REQUIREMENTS & SPECIAL MEALS

Please ensure that all dietary needs and requests for specific meals (gluten free, vegetarian, vegan, dairy free, allergies, no red meat, Halal etc) are advised when you make your menu selections. All dietary requests will be honoured and prepared to the best of our ability by our Chefs. In the event that dietary requests cannot be accommodated within our advertised menu (ie selecting a gluten free option as part of morning tea), our Chefs will provide a suitable alternative. Please note that surcharges may be incurred at Gema Group's discretion in the event that a separate meal or dish must be prepared in order to accommodate a specific request.